



Coastal Plains

Community MHMR Center

Tel: (361)777-3991 Fax: (361)777-2940 JOB LINE: (361)777-2851

200 Marriott Drive
P.O. Box 1336
Portland, Texas 78374
www.cpmhmr.org

Bulletin 524

Job Openings September 3, 2010 – September 10, 2010

Applications Accepted: Mon.-Thur., 8:00am-5pm and Fri. 8:00am-4:00pm. Applicants **MUST** show their **ORIGINAL** Social Security card and **CURRENT** Texas driver's license and submit a completed **ORIGINAL** job application to be considered for employment. Applications must be received by 4:00pm on the closing date at 200 Marriott Dr., Portland, Texas 78374 to be eligible for consideration. Resumes **NOT ACCEPTED** in lieu of an application.

We are an Equal Opportunity/ADA/Affirmative Action Employer

Requirements:

Every person hired at Coastal Plains Community MHMR Center is considered an employee of the Center regardless of who made the offer of employment. Employment assignments may change due to budgetary, disciplinary, or administrative reasons. All changes in employment assignments will be handled in accordance with laws prohibiting any form of discrimination. All positions require the ability to work flexible hours and days as needed.

Positions requiring specific academic achievement and/or specific course attainment will require you to attach a copy of a transcript, certification and/or License to your application. All other positions will require verification of high school diploma or GED.

As per the Immigration Reform and Control Act of 1986 (§1200) all applicants for employment are required to provide documents that provide proof of employment authorization and identity. (Social Security Card & Driver's License, alternate documents as per regulations).

Criminal convictions involving personal injury, threat to another person, drug related offenses, etc., may make you ineligible for employment at Coastal Plains Community MHMR Center. Names of prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Falsification of the application for employment is grounds for dismissal, if employed.

For positions that require travel/driving, applicants must maintain a class "C" driver's license with a favorable driving record as evidenced by DPS Moving Violation report.

Coastal Plains Community MHMR Center is a DRUG FREE WORKPLACE. Effective August 1, 1996, before employment, all applicants are given a "conditional" offer of employment and will be required to take and pass a drug test. Physical assessment tests will be required for certain positions.

Effective July 1, 2002, all applicants for employment will be notified that prior to an offer of employment, they will be screened for previous confirmation of a class I confirmed incident or incidents of abuse or neglect against a consumer or consumers. Applicants with a confirmed history of abuse or neglect will not be considered for employment.

Coastal Plains Community MHMR Center is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, age, citizenship status or special disabled veteran's status. Veterans Preference Applicable. Coastal Plains MHMR provides TTY services through Relay Texas. The State of Texas is an At Will State. Accordingly, Coastal Plains is an At Will Employer. Both the employee and the center may terminate the employment relationship at anytime with or without cause.

Case Manager I, II, III
Beeville
M-F 8-5 Flex
\$2372.00-\$3043.00 Monthly
Closing: September 10, 2010
Posting: # 586



APPLICANT QUALIFICATIONS

GENERAL DESCRIPTION:

Provides aggressive interventions and frequent in-person contact with individuals and their families, by providing on-going Rehabilitative and Case Management services consists of gaining access to medical, social, educational and other unmet needs. Provides Rehabilitative services that focus on positive outcomes with reductions in symptoms, increase in level of functioning and maximum mental health improvements. Work is community and site based. The job requires travel for community-based services as well as a flexible schedule. Position reports to the Clinic Director.

MINIMUM QUALIFICATIONS:

A Bachelor's Degree from an accredited college or university with a major in Social, Behavioral, or Human Services. Salary is commensurate with education and experience per Coastal Plains career ladder. Class C operators license with evidence of a good driving record. Must have reliable transportation.

PREFERRED REQUIREMENTS:

1. Case Management, Social Work, or other related experience
2. Lives within a 30-minute commute from the Beeville Clinic

Case Manager I, II, III
Kingsville
M-F 8-5 Flex
\$2372.00-\$3043.00 Monthly
Closing: September 10, 2010
Posting: # 587



APPLICANT QUALIFICATIONS

GENERAL DESCRIPTION:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, and support services, to consumers identified with severe and persistent mental illness. Services provided to individuals in authorized service package included Pharmacological management services, and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by CPMHMR. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skill necessary for independent judgment.

MINIMUM QUALIFICATIONS:

A Bachelor's Degree from an accredited college or university with a major in Social, Behavioral, or Human Services. Salary is commensurate with education and experience per Coastal Plains career ladder. Class C operators license with evidence of a good driving record. Must have reliable transportation.

PREFERRED REQUIREMENTS:

1. Knowledge of Microsoft office and basic computer skills
2. Able to communicate orally in Spanish
3. One year experience in MH case management/rehab skills training
4. Lives within a 30-minute commute from Kingsville clinic

Human Services Tech II, III, IV
Odem, Texas
M-F 6:00am – 10:00am & 1:30pm – 5:30pm, Flex
\$1,590.00-\$1,871.00 Monthly
Closing: September 17, 2010
Posting: # 588



APPLICANT QUALIFICATIONS

GENERAL DESCRIPTION:

This position is based in Odem, Texas at the Coastal Plains HCS group home. Position is primarily responsible for assisting cognitive challenged individuals in a group home setting. This position provides direct care, supervision, and skills training. Duties include: transportation, self-help or independent living skills training, personal hygiene assistance, documentation of activities, maintenance of home and vehicle, and providing vocational services as needed. Position is under the immediate supervision of the Director of Waiver Services.

MINIMUM QUALIFICATIONS:

High School diploma or GED certificate

Must possess a valid Class C driver's license with current proof of liability insurance and a good driving record as evidenced by a driver's license check.

PREFERRED REQUIREMENTS:

- 1. One year related experience preferred in educational or vocational setting or related college course work**
- 2. Local residency within 30 minutes commute of duty station**
- 3. Work history demonstrating an ability to work under minimal supervision**
- 4. Must be able to work flexible hours as needed**